

**RSWA BOARD OF DIRECTORS**  
**Minutes of Regular Meeting**  
**February 28, 2005**

A regular meeting of the Rivanna Solid Waste Authority (RSWA) Board of Directors was held on Monday, February 28, 2005 at 2:30 p.m. in the Conference Room, Administration Building, 695 Moores Creek Lane, Charlottesville, Virginia.

**Board Members Present:** Mr. Michael Gaffney – Presiding, Mr. Mark Graham, Mrs. Judith Mueller, Mr. Gary O’Connell, and Mr. Robert Tucker.

**Authority Staff Present:** Ms. Anne Bedarf, Mr. Bruce Edmonds, Mr. Tom Frederick, Ms. Mary Knowles, Ms. Jennifer Whitaker, Dr. Robert Wichser, and Mr. Lonnie Wood.

**Also Present:** Mr. Robert Huff – Principal with Robinson, Farmer, Cox Associates, Mr. Kurt Krueger - RSWA Attorney, members of the public, and media representatives.

**1.0 Call to Order**

The regular meeting of the RSWA Board of Directors was called to order by Mr. Michael Gaffney on Monday, February 28, 2005 at 2:32 p.m., and he noted that a quorum was present.

**2.0 Minutes of the Previous Meeting**

Upon a motion by Mr. Tucker, and seconded by Mr. O’Connell, the Board of Directors by a 5 - 0 vote approved the minutes of the regular Board meeting held on Monday, January 24, 2005.

**3.0 Executive Director’s Report**

Mr. Gaffney noted that there was no Executive Director’s Report this month.

**4.0 Items From The Public**

There were no items from the public.

**5.0 Consent Agenda**

Mr. Gaffney asked if there were any items that the Board members would like to pull for discussion from the Consent Agenda.

- 5a) Staff Report on Finance
- 5b) Staff Report on Ivy Landfill/Transfer Station
- 5c) Staff Report on McIntire Road Recycling Center/ Paper/Paper Sort Recycling Operations
- 5d) Staff Report on Environmental Status
- 5e) Amendment to Personnel Manual – Technology Policy
- 5f) Staff Report on Credit Card Agreement

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**5.0 Consent Agenda (cont.)**  
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As there were no questions or discussion, Mr. Tucker moved, which was seconded by Mr. O'Connell, that the Board of Directors vote to approve Items 5a), b), c), d), and e) of the Consent Agenda. The motion was approved by a 5 – 0 vote.

**6.0 Other Business**

In regards to **Agenda Item 6a), Comprehensive Financial Report –Fiscal Year Ending June 30, 2004**, Mr. Wood stated that copies of that report were given to the Board members in their Board packet. Mr. Robert Huff, Principal with Robinson, Farmer, Cox Associates, was in attendance at the meeting to present a summary of the audit and to answer any questions the Board might have on the report.

Mr. Robert Huff reported that as part of his firm's engagement, an audit was conducted on RSWA accounts and records. The Government Auditing Standards for governmental and quasi-governmental entities require that certain opinions be provided in audit results, which were contained in the body of the report and were fully unqualified. He felt the report was abundantly self-explanatory. Some increases and adjustments were required so the financial performance was not as illustrious as his earlier report concerning the RWSA audit. Mr. Huff commented that he felt a careful reading of the report was in order.

Mr. Huff stated that this concluded his report and asked if there were any questions on the audit results.

As there were no further questions or discussion, Mr. Tucker moved, which was seconded by Mr. O'Connell, that the Board of Directors vote to accept the Comprehensive Annual Financial Report for Fiscal Year Ending June 30, 2004. The motion was approved by a 5 – 0 vote.

**7.0 Other Items From Board/Staff Not On Agenda**

There were no other items from the Board or staff not on the Agenda.

**8.0 Adjournment**

There being no further business, Mr. Tucker moved the meeting be adjourned, seconded by Mrs. Mueller. All members voted aye, and the meeting was adjourned at 2:36 p.m.

Respectfully submitted,

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Mr. Gary O'Connell

Secretary - Treasurer